Revised July 14, 1995

LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

SECRETARY'S POLICY AND PROCEDURE MEMORANDUM (PPM) NO. 14

SUBJECT: Testimony at Legislative Committees by DOTD Employees

EFFECTIVE DATE: May 1, 1982

INSTRUCTIONS: This memorandum supersedes all other memoranda and manuals.

It is the policy of the Department of Transportation and Development (DOTD) to cooperate with and to provide information to the Louisiana Legislature and its committees when requested. To present complete and accurate information and to avoid presenting contradictory or incomplete information, it is the policy of the-DOTD that no DOTD employee may testify at any Legislative Committee meetings on matters pertaining to the DOTD without prior approval from the Secretary or his designated representative. Any invitation or request from a Legislative Committee must be directed to the Secretary or his designated representative for approval.

DOTD employees who are approved to testify before Legislative Committees will refrain from giving either personal or professional opinions. DOTD employees will only provide information; DOTD employees will not advocate either "for" or "against" any bill under consideration by the Legislature.

JUDE W. P. PATIN
Secretary